

goPilates Classes Online Booking System

Welcome to our online booking system. This has been introduced to make it easier to book and manage your classes and sessions.

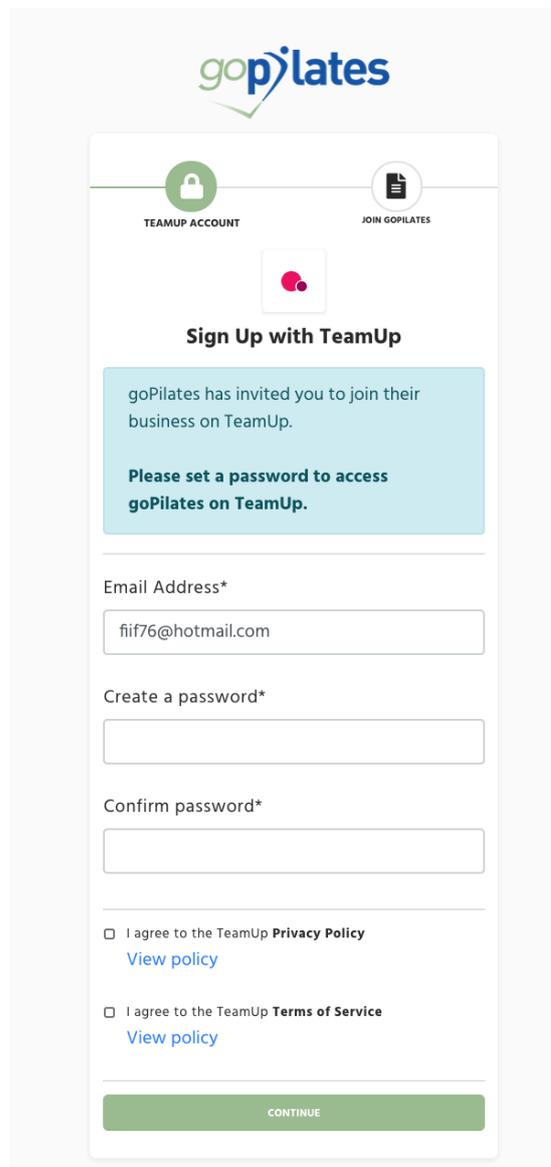
Getting Started

Before you can use the online booking facility, you will need to register (sign up). Please see below for instructions how to do this and comprehensive instructions on how to manage your classes.

Registering (signing up)

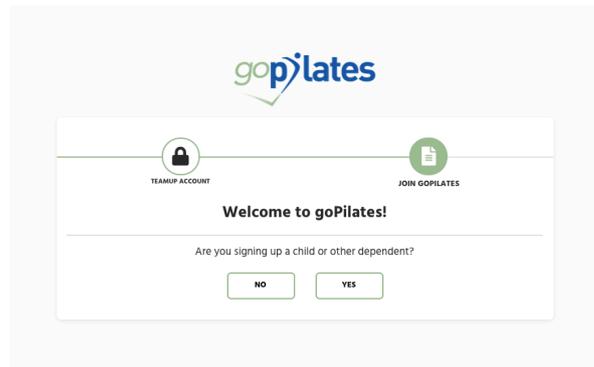
To register with our online Pilates site:

1. You should receive an email to invite you to sign up to the system we use, which is called Team Up, like this.

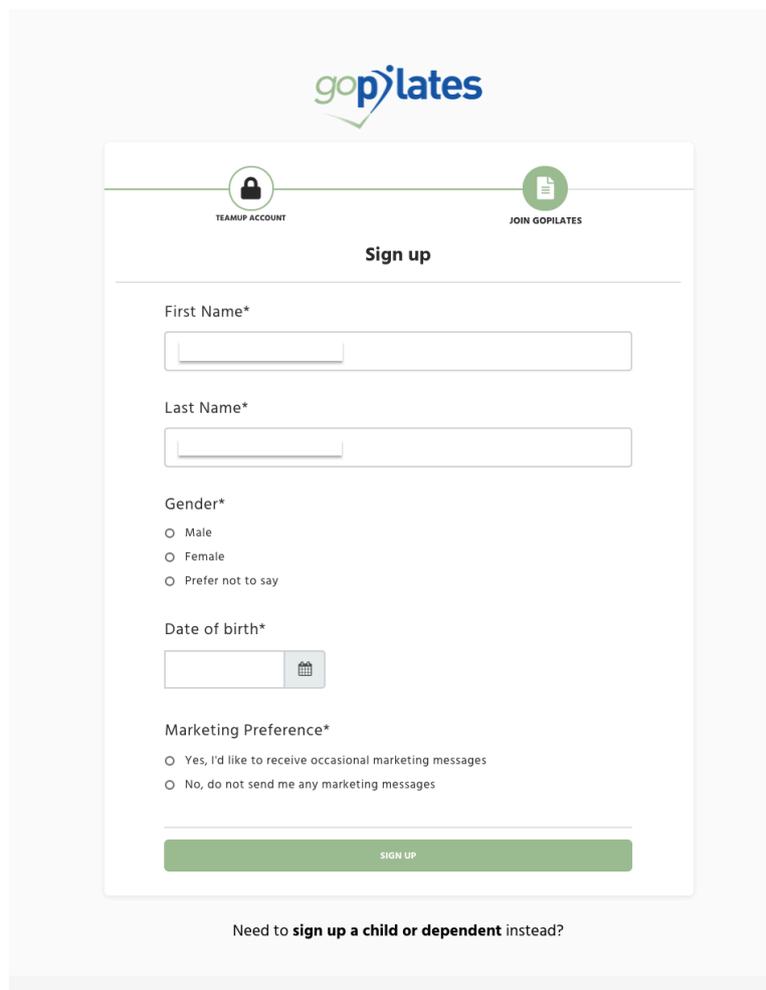


2. Create a password and agree to the site's Privacy Policy and Terms of Service, then click CONTINUE.

3. The site will ask you if you are signing up a child or other dependent. Select No.



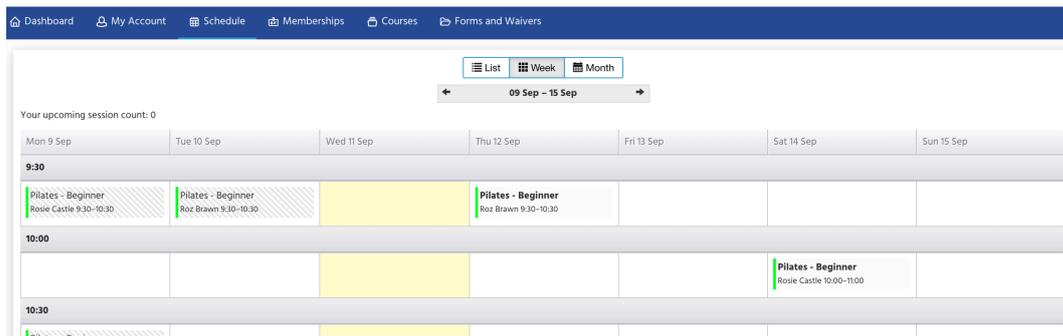
4. Enter your personal details. We recommend that you select 'Yes' for whether you'd like to receive marketing messages from us. Any emails we send directly relate to the Pilates class services and sometimes include important information which we wouldn't want you to miss out on. Click SIGN UP.



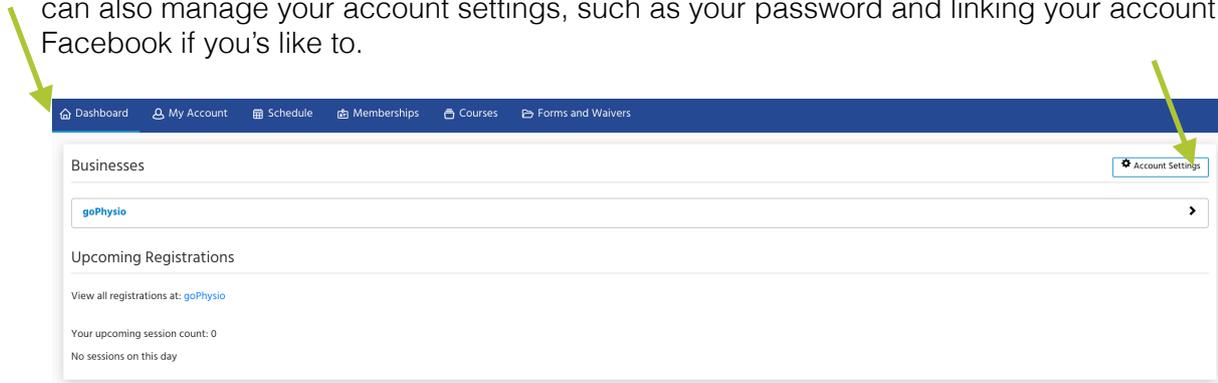
5. You're all signed up! You will now be able to see all your upcoming registrations (your guaranteed classes) and manage your classes online.

Managing your account

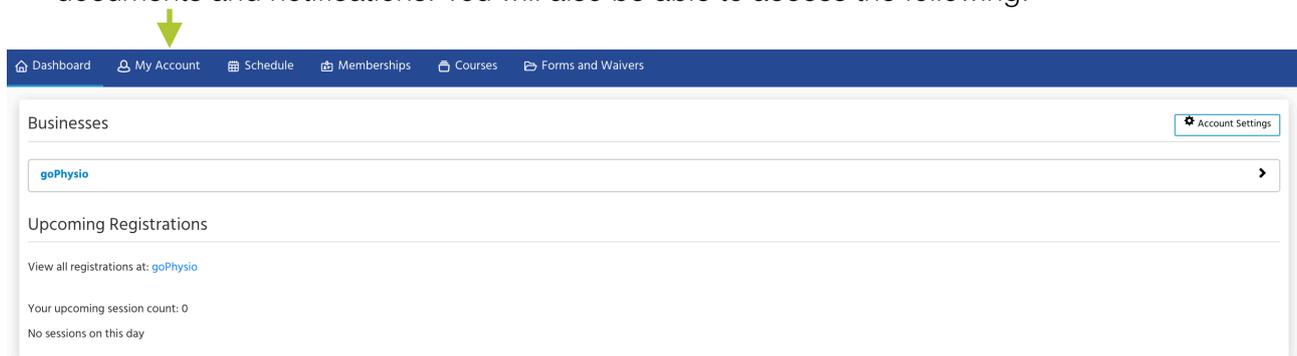
1. Once you have registered, you will be able to login to your account.
2. When you login, you will see the following screen.



3. From this screen, you will be able to see and do the following:
4. **Dashboard** - a summary of any upcoming registrations (class bookings). From this page you can also manage your account settings, such as your password and linking your account to Facebook if you's like to.



5. **My Account** - from here, you can manage your profile, memberships, registrations, payments, documents and notifications. You will also be able to access the following:



1. Profile - use to manage personal and contact details
2. Memberships - details of any active Pilates memberships
3. Registrations - details of any recurring or individual classes you are registered to attend
4. Payments - details of any payments you have made
5. Documents - where you can view our T&Cs
6. Notifications - notification preferences



6. **Schedule** - The regular class schedule, which can be viewed as a list or weekly or monthly calendar. You can see class days, times, types and instructor
7. **Memberships** - Details of all the types of memberships and class packs that are available to purchase. *Please note, you will need to have completed an induction session at the clinic prior to purchasing any memberships. Please call us on 023 8025 3317 to book in your Induction session.*
8. **Courses** - Details of any upcoming courses or workshops.
9. **Forms and Waivers** - Forms that need to be or have been completed.

Your Membership

1. Once you have set up your Team Up account, you will be sent an invitation by email for you to set up your direct debit payment for your membership.
2. Just click on the link in the email, where you will see full details of your chosen membership and the scheduled payments.
3. Click on 'Add payment details' / '+ Add Payment Method'.
4. Enter your bank details for your DD to be set up.
5. The Direct Debit payments are managed securely via GoCardless and covered under the Direct Debit Guarantee.

Pre-COVID 1x Studio A Week from goPilates for

- Membership Detail
- Terms and Conditions

Change Payment Method

Warning There is currently no payment method associated with this membership. Please add payment details below.

Recurring Payment	Membership "Pre-COVID 1x Studio A Week" by goPilates	£72.00
The amount billed for recurring payments in the future.		£72.00

every month on the 25th (period align to 25 May) Allowed to cancel effective 24/01/2021

First Payment	£50.00
These items will be charged immediately.	

Payment Option: **Pay by Direct Debit via GoCardless**

There is not yet a Direct Debit Mandate between Forns Moor TESS and goPilates.
You will be redirected to GoCardless where you can securely set up a Direct Debit Mandate.

Contact Us • Terms of Service • Privacy Policy • Powered by TeamUp

6. Click on 'Purchase'.
7. You're all set and ready to start your classes!